**ANNUAL GENERAL MEETING**

**To be held ONLINE at 14.30, 6 September 2020**

Note: Joining information will be published in advance of the online meeting.

**AGENDA**

1. Minutes of the AGM held 7 April 2019
2. Matters arising from those minutes
3. Reports of Officers
4. Election of officers
5. Appointment of Independent Accountant
6. Election of Honorary Members
7. Proposed changes to the Constitution (see below)
8. Honoraria

Note: The Constitution does not permit Any Other Business to be discussed at the Annual General Meeting, and no notice has been received of any other items for discussion.

**PROPOSED AMENDMENTS TO THE CONSTITUTION**

1. **That the word “Ladies” is replaced by “Women’s” in every instance in the Constitution document.** (Proposed by Management Board)

Reason: to bring the Constitution into line with current practice.

Affects:

* Section 6 (i) (f) - 1 case
* Section 6 (iv) B – 7 cases

1. **That the prescribed notice of an Annual General Meeting be reduced from 56 days to 31 days.** (Proposed by Management Board)

Reason: The original Constitutional requirement was appropriate in the days of postal notices and slower communication. In the modern age of the internet, websites, social media and emails, it is considered that 31 days is sufficient to allow all members time to make arrangements to attend the AGM and/or to determine their votes.

Affects: Section 6(1) only

1. **The wording of any proposed amendment to the Constitution shall be given to the Executive Director in writing by the 10th of the month immediately prior to the month in which the AGM is to be held**. (Proposed by P Scott)

Reason: This changes nothing in practice, but avoids the ambiguity of the current wording, which could be misleading if the AGM were to be held in a date after 24th of the month.

Affects: Section 10 only.

1. **Any change to the Constitution, voted on at the AGM, will require a majority of 2/3 of those present at the AGM and eligible to vote**. (Proposed by P Scott)

Reason: a change to the Constitution will have a fundamental effect on the operations and management of the WCU. In similar organisations and corporations it is best practice to require a significant majority vote.

Affects: Section 10 only.

1. **The normal agenda of the Annual General Meeting shall include the authorization of payment of officers’ honoraria for the preceding financial year**. (Proposed by P Scott)

Reason: It has been normal practice of the WCU to approve officers’ honoraria at the AGM. Values are included as expenditure in the annual accounts but are not paid pending AGM approval. It is felt that this practice is prudent and a useful constraint over the Management Board, and should be formally recognized in the Constitutional agenda.

Affects: Section Section 6 (i)

**NOTE: Under the terms of the Constitution, these proposed amendments “shall be voted on without amendment thereto”.**